Dear Students,

Based on the previously published Rector-Chancellor Regulation, all students will be studying in a distance learning format at Eszterházy Károly University from March 23. The following instructions shall be considered:

- 1. Tutors shall determine the requirements for the upcoming weeks and these shall be updated in the course syllabi and shall be sent to the students.
- 2. In these distant learning courses, tutors should continuously inform students about the details of the online course. This should be done 1 day before the course.
- 3. These online courses shall be real-time consultations where the tutor shall provide the whole duration of the course stipulated in the course schedule.
- 4. Students are expected to participate in the course only at that course time.
- 5. If a course cannot be completed online, the tutor shall inform the students on Neptun until March 23. The course is either postponed or cancelled.
- 6. If the student is not able to complete the course due to the changed circumstances, (s)he may submit a request of course cancellation on Neptun until March 31.
- 7. Moodle system is primarily supported for distance learning at Eszterházy Károly University. For further information, please visit https://elearning.uni-eszterhazy.hu/ and go to Moodle használói segédlet a hallgatók számára.
- 8. Detailed requirements of teaching and professional practice will be sent soon.
- 9. According to the Ministry of Education, the conditions (credits to be obtained, grade average, etc.) of state-financed training are expected to be modified due to the extraordinary situation.
- 10. All student administrations and tutor contacts shall take place online. Tutors' contact details can be found in course syllabi; email address of full time tutors can also be found in the University <u>catalogue</u>.
- 11. Library service is still available online.
- 12. The end date of spring semester is due as it was previously scheduled but subject to change due to the epidemic.

To be able to complete the above instructions, all of us shall make a huge effort. We wish everyone good health and good luck with fulfilling the requirements.

Eger, March 18, 2020

Dr. Hajnalka Csáfor sg. Dean, Acting Vice-Rector Erzsébet Kalóné Szűcs sg. Director of Educational Affairs